TB Testing for New and Existing Academic Staff

- **TB Relevant Work Clearance for SMPH New Employees:**
  o All SMPH employees and affiliates who have face-to-face contact with UW Health patients or UW human research subjects are required to acquire and maintain clearance for tuberculosis (TB)-relevant work through UW Occupational Medicine.
  o Click this link to obtain the relevant clearance: [https://intranet.med.wisc.edu/human-resources/compliance/#tb](https://intranet.med.wisc.edu/human-resources/compliance/#tb).

- **TB Annual Compliance for Current SMPH Employees:**
  o UW Occupational Medicine (UW Occ Med) tracks SMPH employee annual TB screenings. We are tracking all employees who have Health Link access and/or need annual TB compliance.
  o For TB annual compliance, all employees will fill out a TB symptom questionnaire. In addition, depending on your prior TB screenings, some employees may require a TB skin test (TST). This process involves several steps. The first is to document if you have either Health Link access and/or need annual TB screening/testing, then you will retrieve prior TB screenings from UW Health-Employee Health, and lastly, you will fill out the TB symptom questionnaire on the MyUHS website. Some of the steps will require a Release of Information form to sign.
    - Please document on the Geriatrics Employees Annual TB Tests Excel spreadsheet your name, email, and if you or your staff have either Health Link access and/or require an annual TB test/questionnaire. If you do not have access (G:\Team\Geriatrics General), please email Toni Hofhine to request access.
    - If you or your staff had previous TB screenings done at UW Employee Health, each staff member will need provide: name, address and signature on a Release of Information form. Send the completed form directly to hr-compliance@med.wisc.edu. This release of information form is for UW Occupational Medicine to obtain ONLY your staff's TB screening results. If you or your staff did not have TB screening done at UW Employee Health, please reply to the SMPH HR email: hr-compliance@med.wisc.edu with “no TB screening at UW Employee Health.”
    - If you or your staff had previous TB screenings performed at a different clinic, please obtain the record and provide it to UW SMPH HR hr-compliance@med.wisc.edu.
  - Once UHS has your TB history and the Division Administrator has shared the full list of employees, UHS will be in touch with next steps to start annual TB screens/tests.
  - The last TB annual compliance process was completed on September 11, 2020. Please contact Toni Hofhine @ thofhine@medicine.wisc.edu if you missed this deadline and your annual compliance is due.