

**University of Wisconsin Hospital and Clinics
Graduate Medical Education Oversight Committee**

House Officer Selection Policy

I. Purpose

House officer applicants will be screened according to predefined criteria to insure that selection is on the basis of applicant preparedness, ability, aptitude, academic credentials, communication skills, and personal qualities such as motivation and integrity.

II. Eligibility

Applicants must meet one of the following criteria to be considered for a UWHC GME program.

- A. Graduates of US or Canadian medical schools accredited by the Liaison Committee for Medical Education (LCME).
- B. Graduates of US colleges of osteopathic medicine accredited by the American Osteopathic Association (AOA).
- C. Graduates of medical schools outside the US or Canada who are certified by the Educational Commission for Foreign Medical Graduates (ECFMG) and meet one of the following criteria.
 - 1. Have US citizenship
 - 2. Have permanent legal residency status in the US (green card)
 - 3. Have or be eligible to hold a J-1 Clinical Visa sponsored by ECFMG.

Note: H-1 (temporary worker visas) will not be accepted.

- D. Programs will not discriminate with regard to sex, race, age, religion, color, national origin, disability or veteran status.

III. Program Screening Criteria and Procedures

- A. Selection of house officers is a program responsibility.
- B. Training programs must develop specific screening criteria and procedures which are in writing and on file in the Office of House Staff Administration. These criteria may include any or all of the following: medical school records, dean's letters, boards scores, personal statements and letters of recommendation.
- C. When a house officer will spend substantial time training in another program, the selection procedures should include an opportunity for the second program to approve all final applicants.

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- D. Programs have the option of not responding to applications submitted on universal application forms.

IV. Matching Programs

Training programs will participate in matching programs when available.

V. Appointment

Those selected for appointment will be screened by the Office of House Staff Administration to ensure that all eligibility requirements have been met. After this has been done, official appointment letters are issued.

VI. Approval

GME Oversight Committee - July 16, 2003